



TEMPO PROPERTIES INC.
PREMIERE PROPERTY MANAGEMENT

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Woodlands Maintenance Report

Tempo Properties Inc.
2/9/2017

In Progress Projects

- 2376 - tree growing through patio. Tree(s) have been removed. Kevin Potter submitted structural report. United Dynamics has done work on this unit before and believes Kevin will revise his recommendations once he is aware. UD and KP have connected and KP will review and submit recommendations.
- 2395 - water getting into basement. Indiana Foundation working today, Simanton Mechanical was needed to disconnect HVAC system. Tempo maintenance disconnected toilet/sink. PPS will fix drywall, flooring, etc. Waiting for Invoice.
- 2303 – Roof has leak. PPS Tarped until new roofing plan established by Board.
- All units – Gable Vents – Board Vote the proceed.
- Powerwashing – waiting until spring – work authorized by Board
- 2382 – Basement Leak – Bids sent to Board
- 2386 – possible foundation issue – connecting Owner with Engineer for evaluation
- Lawn Care Bids – In progress
- Roofing Bids – In progress

Completed Projects

- 2360- reports front storm door not closing properly, slant in sidewalk, hole in foundation, no water leak. Engineer evaluated and identified negative slope in sidewalk that can wait until spring to re-evaluate. Maintenance adjusted door to close.
- 2335- Pests in attic and damaged area on roof. Allman is repairing gable vent and believes the pests are bats
- All units- Bat exclusion to be done by Allman Bros. Pest Control. There is evidence of bats and places where they can enter the buildings.