

# *Woodlands Winding Brook HOA*

## *Working Meeting Minutes*

April 30, 2018

8:00 pm at Jeanette's unit

The meeting was called to order at 8:00 pm. Board members present: Cindy Johnson, President; Jeanette Clausen, Vice President; Elizabeth Starr, Secretary; and Linda Blair, At-Large. Erik Roberstson from RSI was also present.

Erik Robertson went over the Reserve Study discussion draft.

### **Homework for the Board:**

- Focus on the next 5 years.
- What things would come out of the list and move into operating expenses? (Carolyn has already made helpful notes on this)
- Give Erik a schedule of roof restorations and roof replacements so he can update those figures

**Action item:** Cindy and/or the Board needs to review and provide an estimated schedule of roof restorations and replacements to provide to Erik so that the second draft can be prepared.

The meeting was adjourned at 9:30 pm.

Respectfully submitted,

Elizabeth Starr

Secretary, Woodlands Winding Brook HOA

